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From: **Prof. Tahir Pillay, CPD Chair**

To: **Representatives of the IFCC members**

Date: **2019 10 11**

Ref: **C-leL Committee Membership – Web Editor position**

Communications and Publications Division of IFCC

Call for Nominations for a Web Editor position within the IFCC Committee for Internet and eLearning (C-leL)

Introduction

The Committee for Internet and eLearning is responsible for all IFCC web based activities. Among its tasks is the developing and maintenance of the IFCC website and the development of an IFCC strategy for distance learning. The C-leL is composed of 5 members (including the chair) from IFCC member countries. leL committee members also act as IFCC ambassadors promoting IFCC and the field of clinical chemistry in their country of residence, national society, and region.

Committee Members – C-leL

There is 1 open position as **Web Editor** available currently in the C-leL.

The website editor curates and controls content on the IFCC website to meet the needs of IFCC and users. He/she has experience with the Internet, websites and content management systems (CMS) and is committed to maintaining the editorial standards of the IFCC website and select content that meets its mission and goals. The web editor will work closely with the CPD to determine the type of published contents and with the IFCC Office for editorial and updating needs.

The candidate should be able to demonstrate a real commitment and dynamism for the promotion and development of IFCC web based activities. The candidate must have a good knowledge of the mission and functioning of the IFCC.

The candidate must:

- possess fluent spoken and written English language skills;
- have a broad experience of the main web editors and CMS programmes (Umbraco preferentially);
- manage the design and usability of the website.

The amount of work is equivalent to 3-5 days per month.

leL committee members are expected to play an active role in the coordination of the web based and distance learning activities of the IFCC. This committee reports to the Chair of the Communications and Publication Division of the IFCC. The Committee on Internet and eLearning (C-leL) meets by conference call 1-2 times annually. Face to face meetings are also held annually (e.g.: IFCC, EuroMedLab, others).

Applications must include a proposal statement for the candidate, a short CV (max 2 pages), and a letter of support from his or her National Society. The National Society must be a current and fully-paid member of IFCC.

Appointment for this position will be for one 3 year term of office, which is renewable for one additional 3 year term. The appointment will commence in January 2020.

Nominations should be sent directly to Silvia Colli Lanzi at the IFCC office (colli-lanzi@ifcc.org) with a copy to the CPD Chair, Prof. Tahir Pillay (tspillay@gmail.com) before **November 10th, 2019**.

Sincerely yours,



Prof. Tahir Pillay

Chair, IFCC Communications and Publications Division