

From: Prof. Khosrow Adeli – IFCC President
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Ref: New IFCC Taskforce on Global eLearning/eAcademy

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**To: IFCC National Representatives, Regional Federations
Corporate Members**

Dear all,

Distance learning, also known as eLearning, is a major mandate of the IFCC organization to develop and provide both live and recorded webinars given by experts around the world. This is an important way by which IFCC can give back to the national societies and their members around the world. In the new IFCC strategic plan, IFCC will strive to be the largest provider of free eLearning programs globally with a focus on developing countries as well as young scientists, students, and trainees.

As part of a new strategy to develop and deliver webinars both live and recorded via the WorkCast and eAcademy platforms, a new IFCC Taskforce will be formed with representatives from the current committees as well as nominations received from national society members:

IFCC Taskforce on Global eLearning/eAcademy: Scope & Mandate

- Prepare initial terms of reference for a new taskforce on global eLearning/eAcademy
- Recruit Webinar Coordinator(s) with relevant technical and scientific expertise
- Initiate Live Monthly Webinars starting in January 2021, broadcast globally across different time zones, with each webinar consisting of a panel of 2-3 speakers and panel discussion
- Initiate development of recorded webinars for publication on the eAcademy platform
- Create new online courses, certificate programs, practical workshops, and tutorials delivered through Workcast or eAcademy

Membership: The Taskforce will consist of at least a chair and 4 full members. Corporate representatives from interested companies can also be members. Members will provide expertise and plan for the development of the program. Term of office: 3 years with the possibility of renewal for a second term.

Meeting Arrangements: Monthly virtual meetings via Zoom and 1-2 in-person meetings annually. Meeting frequency can increase when appropriate. One member will be responsible for outlining the meeting agenda and recording meeting minutes, which will be distributed to members before and after each meeting, respectively.

Reporting: The Taskforce will report to the IFCC Executive Board quarterly with a document summarizing progress made within that quarter.

eLearning/eAcademy Coordinator(s): The Taskforce will be supported by the IFCC Office as well as one or more coordinators with technical expertise in webinar development.

Deliverables: Development of eLearning programs in the field of laboratory medicine, which include:

- Live Webinars – Global Broadcast
- Recorded Webinars for the eAcademy Platform
- Online courses and certificate programs
- Online practical workshops and tutorials

IFCC National Societies and corporate members are invited to nominate experts in the field of eLearning, distance learning, and/or webinar development to join this important Taskforce. Please send the following information to Paola Bramati at the IFCC office by **November 15, 2020**: (paola.bramati@ifcc.org)

- A formal letter explaining the nominee's interest in the position and the contribution that we can expect from the candidate
- Any proposals or ideas for topics the Taskforce should develop
- A short CV.

Taskforce members will be selected from nominations received from national societies and corporate members; however, **expertise in eLearning, distance learning, and/or webinar development are the most important criteria for selection of Taskforce members**. In addition to those selected from nominations received by membership societies, the IFCC may select some Taskforce members from other committees with experience in the field of online education. Candidates or nominees that have not been selected can apply to become corresponding members of the Taskforce.

We look forward to nominations from national societies around the world and I am convinced that this new Taskforce will successfully strengthen the IFCC's mission towards better healthcare worldwide.

With kind regards,



Prof. Khosrow Adeli
IFCC President